



## COUNTY ENGINEERS ASSOCIATION OF MARYLAND

### Website/E-mail Announcement Submission Form

[CEAM Web Announcement Policy \(adopted 10/23/2014\)](#)

Note: Announcements must pertain to an active  
County/Municipal member of CEAM.

Please fill out ALL information. Incomplete submittals will not be processed.

<b>CONTACT INFORMATION</b>			
Name:		E-mail:	
Organization:		Phone:	
Position/Title:		Date:	
<b>ANNOUNCEMENT INFORMATION</b>			
Distribution:	<input type="checkbox"/> Website ONLY	<input type="checkbox"/> E-mail ONLY	<input type="checkbox"/> BOTH Web & E-mail
Category:	<input type="checkbox"/> Promotions	<input type="checkbox"/> New Job/Hire	<input type="checkbox"/> Licensing
	<input type="checkbox"/> Academic	<input type="checkbox"/> Obituaries/Deaths	<input type="checkbox"/> Project Announcement
Title:			
Announcement Text: (if necessary, attach separate document) (1000 char. max)			
Photo 1 Caption:			
Photo 2 Caption:			
Photo 3 Caption:			
Additional Instructions/Notes:			

Please attach any applicable photos (in \*.jpg format) and name the photos “Photo\_1.jpg”, “Photo\_2.jpg”, etc. to match the captions given above.

Please attach any other applicable information (press release, project flyer, obituary, biography, etc.).

**Submission Instructions:**

1. Complete all information above.
2. E-mail form to Dan DeWitt, CEAM Administrator, at [webmaster@countyengineers-md.org](mailto:webmaster@countyengineers-md.org).
3. Be sure to attach any applicable photos and other files to the e-mail.