



# CECIL COUNTY GOVERNMENT POSITION ANNOUNCEMENT January 21, 2020

## **DEPARTMENT OF PUBLIC WORKS – ENGINEERING AND CONSTRUCTION**

**CONSTRUCTION INSPECTION REPRESENTATIVE** for the Department of Public Works – Division of Engineering and Construction with a minimum starting hourly rate of \$20.86. Compensation will be commensurate with experience (Grade 116N). Position performs construction inspection and material testing on construction projects managed by the Department of Public Works to ensure that projects are completed in accordance with the approved plans and specifications, quality and safety parameters.

**Position Description:** High School diploma or GED; Associate's degree in environmental science, or related field preferred. Three (3) or more years' applicable experience in the construction of public works infrastructures; one (1) to three (3) years construction inspection experience. Experience in vertical construction, physical plant construction or wastewater construction preferred. Certifications and licenses preferred. An equivalent combination of education and experience may be substituted. A valid driver's license is required.

**Duties:** Performs construction inspection and material testing on construction projects managed by the Department of Public Works, including but not limited to, roads, bridges, stormwater management, wastewater facilities, solid waste management facilities, etc. to ensure that projects are completed in accordance with the approved plans and specifications, applicable codes, and other quality and safety parameters. Reviews plans, performs constructability reviews, and participates in design review meetings to provide input and expertise during the design process and participate in Value Engineering studies, as needed. Develops project quality assurance plans for assigned projects. Coordinates the relocation of utilities on assigned projects. Visits project sites to observe work, monitor project progress against approved construction schedules, and performs required inspections and material testing; prepares and maintains records and reports; interprets construction plans and specifications; confers with supervisor, project managers, contractors and other stakeholders to resolve engineering, administrative, regulatory, safety, quality, and other problems and disputes as they arise. Reviews and provides input regarding requests for changes to designs and/or other contract terms; reviews submittals and shop drawings for approval or routes for approval; evaluates change orders, contractor claim and cost proposals, to determine if fair and reasonable; provides recommendations as to project completion and County acceptance; assist in coordination for resolution of warranty issues. Establishes and maintains effective working relationships with consultants, contractors, general public, and other stakeholders. Performs inspection and evaluation of existing public infrastructure. Performs other duties as instructed and assigned.

**Application Procedure:** Please go to [www.ccgov.org](http://www.ccgov.org) to complete an application/ submit a resume by 2/10/2020 end of business day.

Cecil County Government is an Equal Opportunity Employer and does not discriminate because of race, color, age, sex, religion, national origin, political affiliation, or handicap. EOE/AA/ADA.