

BOARD OF DIRECTOR'S MEETING
May 26th, 2016
Conference Room –Maryland Association of Counties
Annapolis, Maryland

President Mark DeLuca (can't attend)

1st Vice President Scott Flanigan called the meeting to order @ 11:00 a.m.
with the following members in attendance:

2nd Vice President Christine Romans

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: George Erichsen & Debbie Butler (Can't attend), Robert Shen, Erv Beckert,
John Redden; Charles Nolan, and Josh Dupee.

Immediate Past President: Mike Moulds '15

Historian: Matt Allen

Past Presidents: Todd Mohn '02; Ed Adams '04 (can't attend); John Tustin '06 (can't attend); Jim Wilson '07; and John Redden '08.

Legislative Committee: Chairman – TBA

Scholarship Committee: Co-Chairmen Jim Wilson ('07) & John Norris '79 (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09 (can't attend)

SHA Liaison Representative: (TBA)

Program & Conference Committee: Christine Romans-Chairman (can't attend); Mike Warring-Golf Tournament Chairman; Mike Hoffmaster-Pleasants Construction (can't attend); Mark Bodmann-Associate WMA; Danielle Conrow- Calvert County DPW; Josh Dupee and Charles Nolan –Associate Member Directors

Approval of Minutes: The minutes for the 3/24/16 meeting were distributed electronically on 05/24/16 to the Board Members by the Secretary. Motion was made by Erv Beckert to approve the minutes as presented and was seconded by John Redden. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers electronically distributed his monthly report, dated 5/24/16 to the Board on 5/25/16. The checking account balance as of 4/24/16 was \$80,123.27, while the Money Market balance was \$ 8,916.16.. Receipts totaled \$ 16,625.00 and was deposited into the checking account and there were \$ 0.00 Dollars of interest included into the Money Market fund, while expenses were \$ 33,414.67. The total balance of both the checking and money market accounts as of 5/24/16 was \$ 72,249.76. Motion to accept the Treasurer's report was made by John Redden and was seconded by Erv Beckert. Discussion, motion carried.

P&L Report for Conferences Fall '13-Spring 2016 - Doug also emailed a profit and loss statement reflecting the P & L final amounts for the semi annual conference starting in the Fall of 2013 thru the Spring Conference of 2016. There was some discussion about the variances, but no action was taken for the record.

Secretary's Report:

There were eight (8) new "Member" applications that consisted of seven (7) "Member" applications, and one (1) "Associate Member" application submitted for Board approval since the last meeting on 3/24/16. The applications were as follows:

"Members":

1. James Price – Chief of Environmental Services. Bureau of Water & Wastewater, Baltimore City DPW;
2. Kamran Sadeghi – Deputy Division Chief, Howard County DPW;
3. Andrew Watcher – Civil Engineer Manager, Carroll County DPW
4. Martin Covington, III – Program Engineer/Stormwater Management Carroll County DPW;
5. Christopher Heyn – Watershed Restoration Engineer, Carroll County DPW
6. Ralph Wheeler – Engineer III, Highway Design Group-Baltimore County DPW;
7. Dwight Joseph – Chief Construction Division, Prince George's County DPW & T

"Associate Member"

1. Scott McGill-President, Ecotone, Inc.

"Retired"

1. Nitin Kadoo-former Project Manager with Baltimore County DPW

Based on this report, (From Dan DeWitt), the current membership consists of the following: "Members" = 283; "Associate Members" = 268; "Retired" = 41; and "Life & Honorary Members" = 26 for a total membership of 618.

Committee Reports:

Program & Conference Committee – (Co-Chairmen Scott Flanigan & Christine Romans) –

2016 Spring Conference – Since the Chairman of the Spring Conference, Christine Romans could not attend, Scott made a few comments that seemed to reflect that the conference facilities were well suited for our one-day conference and apparently, the County's golf facilities at "Compass Pointe" were also matched well with our program.

2016 Fall Conference – (Co-Chairman : 1st VP Elect – Todd Mohn & 2nd V.P. Elect Erv Beckert) – Since Christine Romans has accepted a promotion from her current position of Assistant Director of A.A. County's DPW & T, and since her new position of "Purchasing" doesn't seem aligned to the mission of CEAM, she has rendered her resignation to President DeLuca effective July 1, 2016. Because of his action, former President Todd Mohn ('02) accepted the nomination by the President to assume the position of 1st Vice President that will be effective, July 1, 2016. Todd gave a brief report that included a list of speakers that he will be trying to be part of our technical program,

2016 Fall Conference (continued)

and he will also be sending an invitation to Governor Hogan to see if he would serve as our conference "Keynote Speaker". Since this will be our first conference with the Princess Royale under the terms of our new 5-year contract, Todd suggested that he will solicit the able assistance of the Conference Planning Committee (C. Beall; T. Mohn; M. Warring; J. Tustin; J. Dupee; & M. Bodmann) to make a field trip to O.C. in the near future so that we can be sure that the facilities work well for our Exhibitors displays, as well as the classes, and food functions. Mike Warring confirmed that the Fall CEAM Scholarship golf tournament will take place on Wednesday 9/21/16 on the West Course of the Bay Club G.C. in Berlin, Md.

Scholarship Committee: (Jim Wilson '07 & John Norris '79) – Co-Chairmen) – Jim Wilson offered a "final draft" of an agreement with Morgan State University to create an Endowment Fund at MSU. At the last Board meeting in March, the Board approved the \$20,000 expenditure for the following: \$10,000 minimum threshold to establish an endowment fund at M.S.U.

- \$4,000 – this year's required funding of the MSU scholarship;
- \$6,000 – is targeted to support the expenses for training programs offered by various Counties to members of CEAM.

The Board also agreed at the "Annual" Meeting at the Spring Conference to Scholarship Committee suggested that the new scholarship at MSU should be named for John Norris. There was no vote at the meeting, and perhaps this should be discussed at the Board meeting in June. The Board did agree with the ultimate goal of \$100,000 endowment that would provide a sustainable scholarship at MSU.

Education Committee: (Mark DeLuca Chairman) - No report

Legislative Committee: (Chairman TBA) – No report

Membership Committee: (Chairman Todd Mohn) – Todd reported that Dan has been working on establishing an accurate list of members, and as he recalls, the current membership is at 618.

Budget Committee: (Chairman Doug Myers – can't attend) – Monthly report and the P/L report by conference starting with the Fall of '13 thru the Spring '16 Conference in April was distributed to the BOD.

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: Josh Dupee and Mark Bodmann – Co-Chairmen – . No Report

Awards Committee: (Chairman Matt Allen) – Matt provided a summary of the proposed changes to the CEAM Award program by that also included his recommendation to include an additional individual award to be named "CEAM Service Award". This award would be presented to a County Employee for "going above and beyond their job description that would also exhibit a devotion to public service, and contributing the advancement of the County's and CEAM Public Works Mission. Further it was suggested that this person would not have to be a member

of CEAM. After a discussion, a motion was put forth to approve this new award, and the vote was unanimous in favor of this new CEAM award.

NACE Update: Greg Africa – State Representative to NACE- (can't attend) – No report

SHA Liaison Committee: (Chairman TBA) – No report

Old Business :

1. John Redden suggested that we might want to offer free membership to the Deans of Engineering at the three schools where we have CEAM scholarship programs. After some discussion, there was no action taken by the Board.
2. MACO Liaison – Scott agreed to follow-up with Michael Sanderson to see if a replacement for Andrea Mansfield has filled the position of CEAM Liaison.
3. NACE Representative?

New Business: No items were brought forward for discussion.

Adjourn:

There being no further business to discuss, the 1st Vice President asked for a motion to adjourn. Motion to adjourn by E rv Beckert, and was seconded by Charles Nolan. The meeting was adjourned at 12:20 p.m. The next meeting will be held on 6/23/16 at 11:00 am in the MACO Conference room..

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary