

**CEAM BOARD OF DIRECTOR'S MEETING  
Feb 22, 2018  
Chesapeake Bay Exploration Center  
Kent Narrows  
Queen Anne's County**

President Todd Mohn called the meeting to order @ 11:00 a.m. with the following members in attendance:

1st Vice President: Erv Beckert  
2nd Vice President: Danielle Conrow  
Secretary: Mike Warring  
Treasurer: Greg Africa

Directors: Jay Price, Scott Kearby, Tim Cupples, Justin Acacio,

Education Committee Chairman: Jeremy Cooper

Historian: Matt Allen

Past Presidents: Mark DeLuca

Members: Rob Gillespie

**Approval of Minutes:** A draft copy of the minutes of the 1/25/18 meeting was distributed to the Board Members electronically by Secretary Warring on 2/21/18. Tim Cupples noted the SHA Liaison report was omitted from the draft minutes reflecting the action to invite all SHA District Engineers to join CEAM. Motion was made by Erv Beckert to approve the minutes with this amendment which was seconded by Jay Price, motion approved.

**Treasurer's Report:** Greg Africa distributed the treasurers monthly report dated 12/31/18 to the Board (see attached). A motion to accept the Treasurer's monthly report as presented was made by Erv Beckert, seconded by Tim Cupples, motion approved.

**Secretary's Report:** There were two new "Associate" Member applications received since the last BOD meeting and the names of the applicants are as follows:

1. Timothy M. Rye, Associate, The Wilson T. Ballard Company
2. Kathy Falk, Associate/Traffic Project Manager, Kimley-Horn & Associates, Inc.

A motion to approve these applications was made by Danielle Conrow, seconded by Erv Beckert, motion approved.

MEMBER TOTALS

- Associate = 292
- Life & Honorary = 27
- Regular = 299
- Retired = 45
- TOTAL = 663

**Committee Reports**

Program & Conference Committee: Danielle Conrow–

2018 Spring Conference- Danielle Conrow, Conference Chairman

May 2, 3 and 4, 2018 – Solomon’s Island.

Wednesday- Golf and charter fishing trips

Dinner on Wed and Thursday evenings

Cut loose on Friday afternoon

\$225 for members and \$275 for non-members

Registration opens 1st week of March

Conference facility will have hotel room and dock for fishing trip

Live music Thursday evening

Varied agenda of presenters

Ethics

Utility

FEMA floodplain mapping

Weather-savvy roads

Community engagement and Environmental engineering

Scholarship Committee: Jim Wilson–

Jim Wilson and Ron Rye presented check to Morgan University.

Education Committee: Jeremy Cooper, Chairman

\$1200 expense for Joel Oppenheimer presentation

Garrett, Cumberland and Alleghany County coordinated this presentation

Baltimore county construction management course

Legislative Committee: Jay Price

Traffic signal timing legislation not supported by Matt Allen and generally speaking not supported by board in this and past discussions.

HUR hearings are scheduled on March 7 and 9 in Annapolis. Please attend and show support for HUR restoration.

Membership Committee: Todd Mohn-

2<sup>nd</sup> dues notice going out this week in regular US mail

Associate Member Advisory Committee: Justin Acacio

Will be reaching out to potential sponsors  
Also planning to do Fishing awards at spring conference

Awards Committee: Chairman Matt Allen

Howard County won the overall large project award at MdQI (Ellicott City Flood Response)

SHA Liaison Committee: Chairman Tim Cuppels

Tim drafted out letters to SHA district engineers to encourage their membership and those of their associates at SHA for the President to sign and mail.

MdQI Liaison: Mark Deluca

Todd Mohn was present representing CEAM  
Mark stated that it is a good idea for CEAM to have a presence there as there are about 1,000 attendees  
Mark provided a presentation (autonomous vehicles). Was very focused on local government and impacts to local infrastructure. Local Motors put on the presentation.

New Business:

MACo Summer Conference

Still looking for CEAM topic suggestions the Conference is entitled "Water, Water Everywhere".

Suggested topics are:

Smart technologies

Recycling of water

\*\*\*Water main breaks contributes to significant loss of water need to reinvest in public infrastructure (Jay Price and panel)

Dan DeWitt submitted his new contract/MOU to continue serving as CEAM administrator. A motion was made by Scott Kirby to accept Dan's contract, seconded by Erv Beckert, after some discussion the motion approved unanimously.

Todd advised the Board that CEAM Administrator Dewitt had drafted two SOP documents. One for Digital backup of CEAM data and one for his duties and responsibilities as CEAM Administrator. Todd asked to establish a small committee to review these documents and collectively make suggestions for modifications or improvements. Matt Allen, Greg Africa and Erv Beckert volunteered to review these documents and offer suggestions.

Mark Deluca suggested that an SOP for the Treasurer's duties should also be created. Greg indicated he has been making notes on this subject and that he has five file boxes of information that he will review and scan, as appropriate. Greg indicated he will be recommending an Audit Committee at a future meeting.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Erv Beckert, and was seconded by Danielle Conrow, motion approved.

The meeting was adjourned at 12 p.m. The next Board of Directors' meeting will begin at 11:00 a.m. in the conference room of the Queen Anne's County Exploration Center. On March 22, 2018.

Respectfully Submitted,  
J. Michael Warring, P.E. Secretary

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