

BOARD OF DIRECTOR'S MEETING
June 23rd, 2016
Conference Room –Maryland Association of Counties
Annapolis, Maryland

President Mark DeLuca called the meeting to order @ 11:00 a.m.
with the following members in attendance:

1st Vice President Scott Flanigan

2nd Vice President Christine Romans

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: George Erichsen (can't attend), Debbie Butler, Robert Shen,
Erv Beckert, John Redden (Vacation); Charles Nolan, and Josh Dupee.

Immediate Past President: Mike Moulds '15 (can't attend)

Historian: Matt Allen

Past Presidents: Todd Mohn '02; Ed Adams '04 (can't attend); John Tustin '06 (can't attend); Jim Wilson '07 (vacation); and John Redden '08.(can't attend)

Legislative Committee: Chairman – Mark DeLuca

Scholarship Committee: Co-Chairmen Jim Wilson ('07) (can't attend) & John Norris '79 (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09 (can't attend)

SHA Liaison Representative: (TBA)

Program & Conference Committee: Christine Romans-Chairman; Mike Warring-Golf Tournament Chairman; Mike Hoffmaster-Pleasants Construction; Mark Bodmann-Associate WMA; Danielle Conrow- Calvert County DPW; Josh Dupee and Charles Nolan –Associate Member Directors

Approval of Minutes: The minutes for the 5/25/16 meeting were distributed to the Board Members electronically by the Secretary on 6/22/16. Motion was made by Erv Beckert to approve the minutes as presented and the motion was seconded by Robert Shen. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers distributed his monthly report, dated 6/20/16 to the Board members. The checking account balance as of 5/24/16 was \$ 63,823.60 , while the Money Market balance was \$ 8,916.16. Receipts totaled \$ 170.00 and was deposited into the checking account and there were \$ 0.00 Dollars of interest included into the Money Market fund, while expenses were \$ 1,446.43. The total balance of both the checking and money market accounts as of 6/20/16 was \$ 71,463.33.. There was some discussion about the \$8,916.16 sitting in a money market fund, and that it really wasn't making any money in the many years that we have had it. The Treasurer stated that he would research the subject matter, and will come to the next meeting with a recommendation regarding if we should transfer the money into the checking account? Following this discussion, a motion to accept the Treasurer's report and close-out the "Money Market funds and to deposit the \$8,916.16 into the checking account was made by Scott Flanigan and was seconded by Erv Beckert. Discussion, motion carried.

Secretary's Report:

There were three (3) new "Member" applications submitted for Board approval since the last meeting on 5/25/16. The applications were as follows:

"Members":

- Richard Davis, Jr. –Engineer III, Anne Arundel County DPW
- Ken Pensyl – Senior Engineer, Anne Arundel County DPW
- Robert Savage, Engineer III-Anne Arundel County DPW

Based on the 3/23/16 report, the current membership consists of the following:

Members" = 279; "Associate Members" = 267; "Retired" = 40; and "Life & Honorary Members" = 26 for a total membership of 612.

Committee Reports:

Program & Conference Committee – (Co-Chairmen Christine Romans & Todd Mohn)

2016 Spring Conference - Christine reported that she had received many compliments regarding the speakers and the technical program. There were some informal discussions about possibly using this conference facility for future Spring Conferences, however, there were no formal motions put forth.

2016 Fall Conference – (Co-Chairmen Todd Mohn & Erv Beckert) -9/21-9/24) - Todd stated that he had invited Governor Larry Hogan to be the Keynote Speaker on Thursday, as well as Ocean City Mayor Rick Meehan to offer " Welcoming Remarks". Though he has not heard back from the Governor's staff to date, he is also working on several other noteworthy "keynote" speakers to include Paul Comfort, who is the Executive Director of the "MTA". Because this will be the first year of a five-year contract with the Princess Royale Conference/Hotel, Todd established a meeting date of 7/21 for the Program and Conference Committee to make a trip to the hotel's facilities to be sure that we maximize the "Exhibitor's Hall" space on the ground floor, as well as reviewing other important facets of the facilities to insure best utilization of floor space available in the Hotel/Conference facilities. Todd also noted that he and Dan DeWitt had resolved the use of charge cards by the members to cover the cost of Conference Registration, as well as the Scholarship Golf Tournament.

Scholarship Committee: (Jim Wilson '07 & John Norris '79)– Co-Chairmen) –(on vacation) No Report

Education Committee: (Mark DeLuca Chairman) - No report

Legislative Committee: (Chairman TBA) – No Report

Membership Committee: (Chairman Todd Mohn) – No report

Budget Committee: (Chairman Doug Myers) – See: Monthly report

Associate Member Advisory Committee: Charles Nolan & Josh Dupee

Co-Chairmen – Spring CEAM Scholarship Golf Tournament – featured many new Tee/Hole/Sponsorship signage on the greens and tees. The Co-Chairs were able to create many of the tee/hole signage through the support of fellow Associate Member firms.

Historian: Awards Committee: (Chairman Matt Allen) – “MDQI” – Matt Allen reported that he had posted a reminder on the CEAM website to remind members to submit their design/construction project in the immediate future, and that he would also send a “blast” from the CEAM Administrator to clarify the submission requirements to be considered for one of the project awards. Matt also asked the Board Members to please submit their proposed “Individual Award “nominee” for outstanding contributions to CEAM over the past year.

NACE Update: Greg Africa – State Representative to NACE- (can ‘t attend) –No report

SHA Liaison Committee: (Chairman TBA) – No report

Old Business :

1. MACO Liaison – Mark told the Board that he hasn’t been introduced to the new staff person who replaced Andrea Mansfield. However, Mark asked Michael Sanderson to please join the board Members for lunch after the meeting, and he will give the Board the name of the MACO staff person who will serve as the liaison with CEAM. This person will be our liaison with MACO on all matters, but especially during the Legislative session, as well as coordinating the “Affiliates” technical programs at the semi-annual Conferences.

New Business:

1. NACE Representative – Mark advised the Board that Greg Africa has offered his resignation from his post as the State of Maryland Representative for CEAM to the National Association of County Engineers (NACE). Mark suggested that the incoming President should make this appointment after he takes office on 7/1/16.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Erv Beckert, and was seconded by Scott Flanigan.. The meeting was adjourned at 12:30 p.m. The next meeting will be held on 7/28/16 in the MACO office conference room, with the Program & Conference Committee meeting at 10:00, while the rest of the Board will start their meeting at 11:00 a.m.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary