

BOARD OF DIRECTOR'S MEETING
July 28th, 2016
Conference Room –Maryland Association of Counties
Annapolis, Maryland

President Scott Flanigan called the meeting to order @ 11:00 a.m.
with the following members in attendance:

1st Vice President Todd Mohn (can't attend)

2nd Vice President Erv Beckert

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: Robert Shen (can't attend), Josh Dupee, Danielle Conrow, Mark Bodmann,
James Price (can't attend), Weston Young, and Scott Kearby

Immediate Past President: Mark DeLuca '16

Historian: Matt Allen

Past Presidents: Ed Adams '04 (can't attend); John Tustin '06 (can't attend);
Jim Wilson '07; John Redden '08 (can't attend); Chuck Beall '00; and
and Mike Moulds '14.

Legislative Committee: Chairman – Mark DeLuca

Scholarship Committee: Co-Chairmen Jim Wilson ('07) & John Norris '79 (can't attend)

Membership Committee: Chairman Todd Mohn '02 (can't attend)

NACE Representative: Greg Africa '09 (can't attend)

SHA Liaison Representative: (TBA)

Program & Conference Committee: Christine Romans-Chairman(can't attend); Mike
Warring-Golf Tournament Chairman; Mike Hoffmaster-Pleasants Construction; Mark
Bodmann-Associate WMA; Danielle Conrow- Calvert County DPW; Josh Dupee and
Charles Nolan –Associate Member Directors

Approval of Minutes: The minutes for the 6/23/16 meeting were distributed to the Board Members electronically by the Secretary on 7/27/16. Motion was made by Erv Beckert to approve the minutes as presented and was seconded by Danielle Conrow. Motion approved.

Treasurer's Report:

Monthly Report: Doug Myers distributed his monthly report, dated 6/30/16 to the Board. The checking account balance as of 6/30/16 was \$56,338.65, and the PayPal account was \$6,233.32 for a total amount of \$62,571.97. The Money Market account balance was \$ 8,884.03, which equates to a total current amount of Assets of \$71,456.00 Retained earnings equaled \$ \$73,880.99, while the Net Income of \$ -2,424.99 brings the Total Liabilities & Equity to \$71,456.00. in addition, the Treasurer presented a P & L Summary that reflects the "Budgeted" and "Actual" amounts for the FY'15-'16 to be a Net Income of \$12,495.01. Motion to accept the Treasurer's report was made by Erv Beckert, and was seconded by Scott Flanigan. Discussion, motion carried.

Secretary's Report:

There were six (6) new "Member" applications submitted for Board approval since the last meeting on 6/23/16. The applications were as follows:

"Members":

1. Dave Mac Glashan – Chief property Manager- Q.A. DPW
2. John Kling – Civil Engineer – Q.A. DPW
3. Brian Riley- Management Analyst – Q.A.DPW
4. Dave Crow – Construction Inspector – Q.A. DPW
5. John S. Cohoon – Public Facilities Planner –Q.A. DPW
6. David Bayer – Project Engineer, Baltimore County DPW

Based on the 7/23/16 report, the current membership consists of the following: "Members" = 285; "Associate Members" = 267; "Retired" = 40; and "Life & Honorary Members" = 26 for a total membership of 618. A motion to approve the foresaid six "Member" membership applications was offered by Erv Beckert, and said motion was seconded by Danielle Conrow. Following a brief table discussion regarding the growth of the organization beyond the 600 membership level, the motion to approve was passed unanimously.

Committee Reports:

Program & Conference Committee – (Co-Chairmen Todd Mohn and Erv Beckert) –

2016 CEAM Fall Conference -Todd was on vacation and couldn't attend, but offered the following information regarding the forthcoming CEAM Fall 2016 Conference that will be held at the Princess Royale Hotel and Conference facility. In Todd's absence, Co-Chairman Erv Beckert offered the following comments regarding the proposed three-day program that begins on Wednesday, 9/23 and ends with a technical presentation at 4:00 on Friday, 9/23/16. Mayor Rick Meehan has agreed to offer welcoming remarks to start the technical programs on Thursday morning, and though we don't have a confirmation, the Governor's office has been contacted to serve as the "Keynote" speaker, to date, Todd has not received a confirmation that the Governor will be able to attend. I he cannot attend, Erv suggested that Paul Comfort, who is the Administrator and CEO of the Maryland Transit Administration, has offered to serve as the Keynote speaker Erv reported that most of the technical programs and speakers were confirmed, and stated that members of the Program and Conference committee had visited the Princess Royale on 7/21/16 to review the facilities, with special attention to the "Exhibit Hall".

2017 - CEAM Spring Conference – Erv reported that he had begun his initial inquiry of several conference facilities in Prince George's County, and that at this point, he was favoring the Gaylord Hotel, if it would fit into our budget for a one-day conference. He was also considering the U of Md, College park Campus, and that Mike Warring was already exploring the availability of golf course facilities in the vicinity of the conference site. Erv hopes to give a more detailed report on potential site locations in Prince George's County at the August meeting of the Board.

Scholarship Committee: (Jim Wilson '07 & John Norris '79)– Co-Chairmen) – In accordance with Article III “Committees” of the CEAM By-Laws, Jim Wilson delivered a memorandum to President Flanigan that offers the names of John Norris, P.E, and James D. Wilson, P.E. to serve as Co-Chairs of the Scholarship Committee, and in accordance with By-laws, the committee shall consist of a Chairman and at least four other members in good standing. The members of the Committee shall serve at the pleasure of the Board of Directors for a two-year term, and they may be re-appointed, while the Chairman shall serve for a one-year term, but may be re-appointed by the President. Accordingly, Co[chair Wilson offered the following slate of co-chairmen to be approved by the President, while the remaining Committee members to serve a two-year terms, consisted of the flowing: Ron Rye, P.E. Treasurer; Dale G. Coppage, P.E.; P. Michael Errico, P.E.; Edwin Plank; Steve Walsh, P. E., and W. Steve Young. Following President’s Flanigan approval of the Co-Chairmen, President Flanigan asked for a motion by ye Board to approve the six remaining members. Secretary Warring made the motion to approve the six remaining members of the Committee to be approved for a two year term, which was seconded by Scott Kearby. The Board approved the proposed committee members, and the vote to app[rove was unanimous.

Education Committee: (Mark DeLuca Chairman) - Mark DeLuca offered that since we were offering “PDH” credits at our semi-annual conferences, there needed to be some form of housekeeping for those members who were issued “PDH” credits for classes offered at the semi-annual conferences. Though it wasn’t clearly decided, by a formal vote, a time frame of 5 years was offered by Mark to serve as a minimum storage time frame for issued “PDH” credits.. It was suggested that there be more discussion about record keeping at the next Board meeting in August.

Legislative Committee: (Chairman TBA) –President Flanigan introduced Michael Sanderson to the Board and Michael introduced the new staff person (Barbara), who will serve as the CEAM liaison to MACO. Then Michael offered his overview of potential discussion regarding HUR Funds at the next legislative session. Michael emphasized the need for input by CEAM, and maybe this year there will be some progress in restoring HUR funding to the Counties.

Membership Committee: (Chairman Todd Mohn) – No report

Budget Committee: (Chairman Doug Myers) – Monthly report and P & L statements were presented to the Board by Treasurer Myers

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: Josh Dupee and Mark Bodmann – Co-Chairmen – They are working closely with Todd Mohn to garner the support of the Associates at the Fall 2016 Conference in Ocean City..

Awards Committee: (Chairman Matt Allen) – “MDQI” – Matt reported that he was soliciting entries for the various design/construction projects that would be part of the awards ceremony at the Fall Conference.

NACE Update: Greg Africa – State Representative to NACE- (can ‘t attend)

SHA Liaison Committee: (Chairman TBA) – It was agreed that President Scott Flanigan should serve as the SHA Liaison, since Christine has resigned from the Board of Directors due to her new job with the county.

Old Business : None

New Business: Matt Allen announced that his awards committee would be meeting shortly as part of the project awards that will be announced at the Fall Conference.

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Erv Beckert, and was seconded by Danielle Conrow. The meeting was adjourned at 12:35 p.m. The next meeting will be held on 8/25/16 in the MACO office conference room, with the Program & Conference Committee meeting at 10:00, while the rest of the Board will start their meeting at 11:00 a.m.

Respectfully Submitted,

J. Michael Warring, P.E.
Secretary