

**BOARD OF DIRECTOR'S MEETING
October 25, 2012
Conference Room of
Maryland Association of County Officials
Annapolis, Maryland**

President Paul Kahl called the meeting to order @ 11:00 a.m. with the following members in attendance

1st Vice President Bruce Johnston

2nd Vice President Mike Moulds

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: Scott Flanigan, Frank Kaul (can't attend), Christine Romans, Jennifer Smith, Tim Connor, Ed Adams'02; George Erichsen, and Mark DeLuca

Immediate Past President: Hudson Myers, III '11

Past Presidents: John Redden '08 (can't attend); Greg Africa '09; Ed Plank '10 (can't attend); Joe Kroboth (can't attend); John Tustin ('06)

Historian: Matt Allen

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Chairman Dale Copping (can't attend)

Membership Committee: Chairman Todd Mohn '02

NACE Representative: Greg Africa '09

Visitors: Andrea Mansfield – MACO? _____

Approval of Minutes:

The minutes for the 8/23/12 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by Mike Moulds to approve the minutes as presented and was seconded by Scott Flanigan. Motion approved.

Treasurer's Report:

- (1) Monthly Report: Doug Myers was present, and his monthly report dated 10/23/12 was distributed electronically to the Board members on 10/22/12. The checking account balance as of 9/19/12 was \$112,409.07 , while the Money Market balance was \$ 8,942.02. The receipts totaled \$ 3,560.00 to the checking account and there \$1.56 dollars of interest included into the Money Market fund (total of \$8,943.58), while expenses were \$ 49,937.77. The total balance of both the checking and money market accounts as of 10/23/12 was \$ 79,974.88. Motion to accept the Treasurer's report was made by Christine Romans and was seconded by Scott Flanigan. Discussion, motion carried.
- (2) Multi-Year P/L Statement for Semi-Annual Conferences – 2009-2012: Doug reviewed the bottom line of all of the conferences, that ranged from a low of \$ 1,851 in the Spring of 2011, to a high of \$ 20,111 in the Fall of 2011.

Secretary's Report

There are two new "Associate" Member applications before you for approval as follows: (1) **Edwin Heatwole** – Principal Engineer with "AWB Engineers" – Salisbury, Md.; (2) – **Cyrus Mechanic** – Director of Engineering with Mimar Architects, Inc., Baltimore, Md.

There was one new "Member" Application submitted by (1) **Vernon L. Stinnet, Jr.**- Chief of Storm Drainage Maintenance for Prince George's County DPW & T.. The BOD needs to vote on new members-unanimous approval by the Board. Based on this month's report, the current membership consists of the following: "Members" = 260; "Associate Members" = 238; "Retired" = 36; and "Life Members" = 23 for a total membership of 557.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Bruce Johnston & Mike Moulds) –

Fall Conference 2012 – Bruce Johnston reported that the conference net was about \$13,000,(see: Treasurer's Report) and that seemingly, all of the attendees that he spoke with were pleased with the technical and social programs at the Clarion Hotel. Bruce did note that it was his understanding that the Board used to include an extra charge in the registration fees for those "non-members" who wanted to attend the Conference. After some positive discussion in support of re-establishing this additional cost of registration for "non-members", a motion was made by Jennifer Smith to increase the conference registration fee for non-member attendees by \$35.00, and that an additional fee of \$100.00 would be the cost to any non-member exhibitor seeking space in the exhibit area. The motion was seconded by Tim Conner, Discussion followed by a unanimous approval.

Spring Conference 2013 – Mike Moulds reported that he had confirmed the availability of the Conference facilities for the 2013 1-day CEAM Spring Conference at the University of Maryland's Alumni Center. Mike checked with the golf course, and has set the days of the conference to be April 10th and 11th. Parking is convenient but will cost \$8.00/day, while County-owned vehicles can park free, and if you want to walk a little, parking at the nearby golf course is free. Mike is going to try and get the College of Engineering to be a co-sponsor of our conference, and if agreed to, there would be an \$875.00 reduction in the Hall rental rate, which is set at \$3,500.00. Since 2013 marks the 60th year anniversary of the CEAM organization, Mike suggested that he would like to develop a lapel pin hat recognizes this anniversary. Mike reviewed the preliminary technical program for 4/11, and has been working with the Program and Conference Committee on the technical program, however, he asked the Board for any additional ideas, and thoughts relative to subjects and speakers.

Scholarship Committee: (Dale Coppage – Chairman) – Dale Coppage – (can't attend) – No Report.

Education Committee: President Kahl opened the floor to discussion about the need to establish an Education Committee, which would be also an arm of the Program and Conference Committee, which is co-chaired by the 1st and 2nd Vice Presidents. Paul asked if anyone wanted to serve on this committee to please contact him. Through some additional conversation, and remarks about the potential goal to "reach out" to the schools throughout the state through "outreach" programs, Mark DeLuca volunteered to serve as Chairman if the President would accept his appointment. President Kahl confirmed Mark to serve as the Chairman of the Education Committee.

Legislative Committee: (Chairman Bob Martin) – Bob said the question #7 is the primary issue for the voters on Election Day

Membership Committee: (Chairman Todd Mohn) – (can't attend) – No Report

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Frank Kaul and Tim Connor– Co-Chairmen) - No Report

Awards Committee: (Chairman Matt Allen) -Matt opened the floor to discussion about which night was the best for the Individual Awards? The conclusion was the keeping the format for individual awards on Thursday night, and project awards during the meeting on Friday was best at this point. MDQI Conference – Matt suggested that we need to submit some of our project awards, and nominees to the MDQI awards committee for the upcoming winter conference in Baltimore.

SHA Liaison Committee: (Chairman Ed Adams) – reminded President Kahl to extend a formal invitation SHA Administrator Peters to join the Board for an update of SHA programs and funding for the upcoming holiday meeting with the Past Presidents on 12/6/12.

NACE Update: Greg Africa – State Representative to NACE – No Report

Old Business:

- MACO Liaison – President Kahl announced that he had appointed Christine Romans to serve as the CEAM Liaison to MACO. Past President Greg Africa '09 had been serving in this position, but now serves as the State Representative to NACE.

New Business:

- President Kahl – said that there was some concern that Associate members could use the member names/email addresses on the CEAM web site to develop an email address bundle for the purpose of marketing products, or services. It was agreed that though this gave some of the members some concern, the fact that names and addresses are already published in the annual CE AM directory, and that information is readily available without using the web site.
- “CEAM News Update” being published by our CEAM Administrator, Dan DeWitt. Paul said that it is being well received by everyone who visits the web site, and Dan is now using the email addresses to send this newsletter out to all members. Paul suggested that the Board members gather newsworthy articles from their respective counties, and send them to Dan at their earliest convenience.
- MDOT Program to address driver safety programs for older drivers – suggestion that maybe the Spring Conference should include this Chief of Driver Safety?
- MDE requiring Counties to take over “private WWTP” systems? Brief discussion of the subject, and the actual experiences of several board member counties. Get a representative from MDE to attend the 12/6 Board meeting” President Kahl to extend invitation.
- “STEM” Program update – Mark Deluca, newly appointed Education Committee will look into the status of the program statewide, and report to the Board at a future meeting.

County Engineers Association of Maryland
October 25, 2012

Adjourn:

There being no further business to discuss, the President asked for a motion to adjourn. Motion to adjourn by Bruce Johnston, and was seconded by Christine Romans. The meeting was adjourned at 12:05 p.m. The next meeting of the Board and Past Presidents will be held at 11:00 a.m. on December 6th in the Conference Room of the MACO Office in Annapolis.

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary