

**BOARD OF DIRECTOR'S MEETING
January 26, 2012
Conference Room of
Chesapeake Exploration Center
Kent Narrows
Grasonville, Maryland**

President Hudson Myers called the meeting to order @ 11:00 a.m. with the following members in attendance:

1st Vice President Paul Kahl (can't attend)

2nd Vice President Bruce Johnston

Secretary: Mike Warring

Treasurer: Doug Myers (can't attend)

Directors: Mike Moulds, Frank Kaul (can't attend), Matt Allen, Doug Taylor, Ed Adams'02; George Erichsen (can't attend), and Mark DeLuca

Immediate Past President: Ed Plank'10

Past Presidents: John Redden '08; and Greg Africa '09

Historian: Jim Montgomery (can't attend)

Legislative Committee: Chairman Bob Martin

Scholarship Committee: Co-Chairmen Mike Errico '92 (can't attend) and Dale Coppage (can't attend)

Membership Committee: Todd Mohn '02

NACE Representative: Jim Wilson '07

Visitors: Jeff Rank (former CEAM Administrator) and Dan DeWitt – Allegany County DPW – Proposed Nominee to serve as "CEAM Administrator".

Approval of Minutes:

The minutes for the 12/08/11 meeting were distributed electronically prior to the Board meeting by the Secretary. Motion was made by Bruce Johnston to approve the minutes as presented and was seconded by Ed Adams. Motion approved.

Treasurer's Report:

- (1) Monthly Report: Doug Myers was not present, but his report dated 1/25/12 was distributed electronically to the Board members on 1/25/12. The checking account balance as of 12/5/11 was \$ 68,148.67, while the Money Market balance was \$ 8,941.13. The receipts totaled \$ 360.00 to the checking account and there was \$ 0.24 of interest included into the Money Market fund, while expenses were \$ 3,045.98. The total balance of both the checking and money market accounts as of 1/25/12 was \$ 74,404.06. Motion to accept the Treasurer's report was made by Mike Moulds and was seconded by Ed Plank. Discussion, motion carried.

Secretary's Report - Associate Member applications were received from: **Kumar**

Buvanendaran, who is the President of Prime Engineering, Inc. out of Owings Mills; **Stephen Carl & Michael Rice**, who are Corporate Vice Presidents of the Prime Engineering firm.

Based on these three applications being approved by the Board, our membership consists of the following categories: Members = 262; Associate Members = 221; Retired

= 38; and Life Members = 21 for a total membership of 542. Motion to approve by Bruce Johnston, and was seconded by Ed Adams. Motion carried.

Committee Reports:

Program & Conference Committee: (Co-Chairmen Paul Kahl & Bruce Johnston) –

Spring Conference 2012 – Bruce Johnston reported that he had secured the Black Rock Center for the Arts in Germantown on Tuesday, May 1st for our one-day, Spring 2012 CEAM Spring Conference. The membership was sent an early announcement of the dates for the Conference, as well as the Spring golf tournament that will be held on Monday, April 30th at the Little Bennett Golf Course. He and the P & C Committee will finalize the technical session speakers and program, and the Montgomery County Executive is expected to make welcoming remarks to open the morning session. Registration packages are scheduled to be sent out electronically around 3/21/12.

Fall Conference 2012 - Bruce Johnston reported the 2012 CEAM Fall Conference will be based at the Clarion Hotel and Conference Center and is set for 9/20 thru 9/22/12. The Bay Club East Course has been reserved by Mike Warring, and it will be a shotgun start at 9:00 am.

Scholarship Committee: (Dale Copping – Chairman) – Jim Wilson reported that the Committee was still looking for applications from the members, or even County departments who want to use scholarship moneys for continuing education, or for training and technical/professional advancement programs.

Legislative Committee: (Chairman Bob Martin) – Bob presented the following overview of pending bills in the Legislature that will impact local governments if passed:

SENATE BILLS:

SB 3 – requires General Assembly's approval before raising tolls

SB 7 – requires drivers to be prepared to yield at non-functioning traffic signals; and

SB 57 – requires workers to be present in the work zone prior to the use of work zone speed control systems.

SB 65 – Constitutional Amendment – prohibits the transfer of funds dedicated to the Chesapeake and Atlantic Coastal bays 2010 trust fund and the Bay restoration fund.

HOUSE BILLS:

HB 23 – Constitutional Amendment – Dedicated State Funds Protection Act – requires Governor to declare an emergency prior to the transfer of dedicated funds to the General Fund and requires repayment within 5 years;

HB 32 (SB 829) – requires General Assembly approval of the State Development Plan;

HB33 – prohibits approval and submission of WIP documents to the EPA without General Assembly's approval;

HB 36 – requires General Assembly approval of the State Development Plan; and

HB 47 – changes the schedule for review, approval and adoption of each County Plan by each County to a schedule set by each county rather than MDE's 3-year cycle

Membership Committee: (Chairman Todd Mohn) – Todd reported that he and his committee were trying to locate some of the members who did not continue their membership this year, and that an effort would be made to solicit additional Members to join the ranks of the CEAM.

Budget Committee: Chairman Doug Myers – No report

By Laws Committee: (Chairman Mike Warring) – No report.

Associate Member Advisory Committee: (Matt Allen & Frank Kaul – Co-Chairmen) - Matt Allen reported that he and Frank Kaul would be beginning to solicit sponsorships from the Associate Members for Spring Conference, and that he and Frank would be establishing sponsorship levels, and will pass that information along to Chairman Johnston for inclusion in the CEAM Spring Conference registration package.

Awards Committee: (Chairman Jim Montgomery) – (can't attend) – No Report

SHA Liaison Committee: (Chairman Ed Adams) – No Report.

NACE Update: Jim Wilson – State Representative to NACE – Jim distributed a copy of his annual report to NACE for the State of Maryland, and the CEAM organization. His report included a list of County construction projects that included both small, medium, and large sized projects. The individual winners were also included, as well as an overview of the budgetary restrictions that all Counties here in Maryland are facing. Jim also mentioned our participation with the MACO semi-annual conferences, the Blue Ribbon Panel, and the revised one-day Spring Conference format that was created due to budget and travel restrictions in most of the 23 Counties.

Old Business: Hudson Myers reported that the December meeting with the SHA Administrator was quite enlightening, and the meeting was even more successful since the Board invited all Past Presidents to attend the luncheon. Hudson suggested that maybe this should become a “tradition” for the Holiday Board Meeting, and the Secretary reported that there were a total of 17 Past Presidents in attendance of which 12 were still active with their careers, or the CEAM Board.

New Business

Nomination of Dan DeWitt to serve as the CEAM Administrator - The President reviewed the memorandum of Understanding (MOU) that was prepared previously when Jeff Rank accepted his nomination to serve as the first “Administrator” several years ago. The scope of his services are carefully listed, and the term of his appointment is for one year, with automatic one-year extensions of the initial term, and a 60 day kick-out clause by either party. The President thanks Jeff for all of his pioneering work with the data base, and all of the other ancillary tasks that are associated with this MOU. Then Hudson formally introduced Dan DeWitt to the Board, and there was a warm round of applause by the Board. The Secretary witnessed the signatures of Hudson and Dan to the formal MOU agreement. Dan is an Engineer with the Allegany County Department of Public Works.

County Engineers Association of Maryland
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Adjourn:

There being no further business, the meeting was adjourned at 12:01 p.m. Motion to adjourn by Hudson Myers, and was seconded by Ed Plank to adjourn. The next meeting of the Board will be held at 11:00 a.m. on February 23, 2012 in the Conference Room of the Chesapeake Exploration Center in the Kent Narrows area of Queen Anne's County.

Respectfully Submitted,

J. Michael Warring, P.E.
CEAM Secretary