

**BOARD OF DIRECTOR'S MEETING**  
**June 18, 2009**  
**Conference Room of**  
**The Chesapeake Exploration Center Building**  
**Kent Narrows**  
**Grasonville, Maryland**

President John Redden called the meeting to order @ 11:00 a.m. with the following attending:

President: John Redden

1st Vice President: Greg Africa

2<sup>nd</sup> Vice President: Ed Plank

Secretary: Mike Warring

Treasurer: Doug Myers

Directors: Mike Mertaugh, Darl Kolar, John Nolan, Mike Hinchy, Steve Walsh, Tom Meunier (can't attend) , Bruce Johnson, Hudson Myers, Scott Flanigan (can't attend) and Bob Tenanty

Past Presidents: Jim Wilson; John Tustin & Ed Adams, Joe Kroboth (can't attend)

Historian: Jim Montgomery (can't attend)

Scholarship Committee: Co-Chairmen Mike Errico, and Dale Coppage

Legislative Committee: Co-Chairmen Bob Martin & Stu Taub (can't attend)

Promotion Committee: Chairman Bill Baker (can't attend?)

NACE Representative: Kevin Beachy

Visitors: \_\_\_\_\_

**Approval of Minutes:**

The minutes for the April 23, 2009 meeting were reviewed. Motion was made by to approve the minutes as presented by Mike Mertaugh, and was seconded by Greg Africa. Motion approved. Comments: None

**Treasurer's Report:**

Doug Myers was able to attend the meeting, and his report dated 6/16/09 was distributed to the Board members. The checking account balance as of 5/9/09 was \$86,925.92, while the Money Market balance was \$ 8,934.07. The receipts totaled \$ 3,843.26, while expenses were \$ 32,152.22. The total balance of both the checking and money market accounts as of 6/16/09 was \$ 67,551.03. Motion to adopt the Treasurer's report was made by Jim Wilson, and was seconded by Darl Kolar. Discussion, motion carried.

**Secretary's Announcement/New Members:**

**(1) New Member – Cornell E. Johnson** – Sign Shop Supervisor for Calvert County's DPW

**(1) New Associate Member – Shannon M. Rose** – GIS Manager for AEGIS-McCrone, Inc.-  
**Centreville, Md. Office.** Motion to accept these applicants for membership in CEAM was made by John Nolan, and was seconded by Bob Tenanty. Discussion, motion

carried. ( **281** Members – 33 are unpaid; **229** Associate Members – 46 are unpaid; **34** retired – **7** unpaid; and 16 Life & Honorary Members – Total Membership = **560**)

**Committee Reports:**

**Program & Conference Committee: (Co-Chairmen Ed Plank & Greg Africa)** Ed reported the results of the registrations for the Spring Conference at Rocky Gap as follows: Members=51; Associates = 64; Non-Members = 33; there were 140 full registrations; 6-\$99.00 technical sessions/dinner packages, and 2 technical sessions only packages. Ed made particular note of the untiring efforts of Associate Board members Darl Kolar and John Nolan who were able to secure substantial levels of "sponsorships" to help defray the costs of the conference. Ed said that a letter of gratitude would be prepared to each of the sponsor firms. Ed noted from the Treasurer that all of the Lodge bills for the conference have been paid as of 5/26/09. Ed reminded the BOD that the Fall Conference at the Clarion will begin on Thursday , September 17, and will end on Saturday morning on September 19<sup>th</sup>

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**Scholarship Committee: (Mike Errico and Dale Coppage – Co-Chairmen) – No Report**

**Legislative Committee: (Chairman Bob Martin)** – Bob Martin distributed copies of the "Legislative Wrap-up" that was published on 4/20/09, and using yellow highlighting, Bob pointed out various bills that were passed, and will have impacts on local governments.

**Membership Committee: (Chairman Todd Mohn) – No Report** (see: membership numbers in Secretary's report)

**Budget Committee: Chairman Doug Myers – No Report**

**By Laws Committee: (Chairman Mike Warring) – No Report**

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**Associate Member Advisory Committee: (John Nolan & Darl Kolar – Co-Chairmen)** – a Board member stated that Jane Bayer of URS had stated that she wanted to get more involved as an Associate Member, and possibly serve on the Board in the future. After some discussion, it was suggested that Darl, or John ought to contact Jane and invite her to join the Associate Advisory Committee so that the Associate Board members can familiarize her with the responsibilities of serving on the Committee, while still contributing her time to support the Committee and the Board.

**Awards Committee: (Chairman Jim Montgomery)** – Jim Wilson, a member of the Awards Committee, reminded the Board that the deadline for submission of candidates for the annual awards is 6/30/09. Therefore, it was decided that the Secretary would contact Jeff Rank and ask him to post this announcement of the pending deadline to the membership via the CEAM email bundle.

**Promotion Committee: (Chairman Bill Baker) – No Report**

**Committee Reports: (continued)**

**SHA Liaison Committee: (Chairman Ed Adams )** – Ed gave his perspective of how the SHA was handling the distribution of ARA projects within the local jurisdictions, and Jim Wilson commented that apparently the SHA will be charging 5% fees for their project administrative costs

**Old Business**

- **NACE Updates – Kevin Beachy, State Representative – No report**
- **Conference RFP for Outsourcing Registration Services – John Redden & Mike Warring—No Report** –search on hold at this time
- **MACO Conference Technical Program Summer 2009 – John Redden-Theme – Subject Matter?** Greg Africa reported that he is working on several subjects and possible presentations that will fit the theme of this Summer's MACo Conference.
- **VERIZON Coordination/Follow-up – Mike Warring – No Report** – no activities at this time

**New Business: No Discussion**

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**Adjourn:**

There being no further business, the meeting was adjourned at 12:15 p.m. A motion to adjourn made by Ed Plank, and was seconded by Greg Africa.. The next meeting of the Board will be held at 11:00 on July 23<sup>rd</sup> at the Chesapeake Exploration Center, Queen Anne's County.

Respectfully Submitted,

J. Michael Warring, P.E.  
CEAM Secretary