

County Engineers Association of Maryland

BOARD OF DIRECTOR'S MEETING

January 28, 2005

Grasonville, Maryland

1st Vice President Joe Kroboth called the meeting to order @ 11:00 a.m. with the following in attendance:

President : Ed Adams (on vacation)

1st Vice President: Joe Kroboth (Presiding)

2nd Vice President: John Tustin

Treasurer: Doug Myers (not in attendance)

Secretary: Mike Warring

Directors: Dan Williams, John Redden, Bill Baker, Charles Nolan, Jim Wilson, and Ron Bowen and Holger Serrano were not in attendance

Past Presidents: Rai Sharma, Edgar Gonzalez, Todd Mohn, Chuck Weber, and Steve Walls

Historian: Jim Wright

Scholarship Committee: John Norris

Legislative Committee: Chairman Bob Martin

Visitors: Jeff Rank - CEAM Web Site Administrator, Queen Anne's County D.P.W.

Approval of Minutes:

The minutes for the December 10, 2004 meeting were reviewed. Motion by Bill Baker, seconded by Jim Wilson for approval of the minutes. Motion approved. Comments: No Comments or revisions.

Treasurer's Report:

Vice President Joe Kroboth distributed the Treasurer's Report prepared by Doug Myers, who could not attend the meeting, dated January 28, 2005. The account balance as of December 10, 2004 was \$ 60,283.26. The receipts were \$ 3,557.25, and the expenses were \$ 2,261.49. The balance as of January 28, 2005 was \$ 61,579.02. Motion by Charles Nolan, and seconded by Bill Baker to approve the Treasurer's Report as presented without comments or revisions.

Secretary's Announcement/New Members:

(8) New "Members" Applications @ \$25.00 each - Arthur Holmes, Jr, Director of Montgomery County's DPW & T ("Voting Member"); Howard County DPW - John E. Schultz, Jr., Regulation Inspector, & John Wilhelm Seefried, Deputy Chief of Construction Inspection Division; Prince Georges DPW & T - Michael O. Brown-Project Manager, Maureen P. Wilson-P.M., Jashwant D. Shaw-PM, Unmesh Patel-PM, Wayne P. Lucas-Landscape Architect-PM; and,(2) New "Associate Members" Applications @ \$45.00 each: **Ward Zerbe-Sr. -Info Tech, Inc.** - Manager-CM software & Related Services; **Malini Gupta Glueck** - President- Phoenix Engineering. Motion by Dan Williams and seconded by John Tustin, to approve the new member(s). Motion approved.

Spring Conference Review: Conference Chairman John Tustin reported that he and his committee were finalizing the technical programs, and that he would be forwarding the conference programs and registration forms for printing and mailing by mid, or late February. John reviewed who the keynote speaker was, and that he was an excellent speaker, and would be discussing the work that the CORPS had to do in Iraq prior to the combat troops entering the area. The next speaker on Friday morning will be the deputy design engineer of DELDOT, who will speak about the innovative design and construction schedule for the new bridge over the Indian River Inlet. John also gave a quick overview of the entire schedule of meetings and events for the Spring meeting at the Holiday Inn in Solomon's Island starting on April 28, 2005. John also reminded the Board that there will be an installation of new Officers and Directors at the Friday evening banquet.

Old Business/Committees:

Legislative Committee: Chairman Bob Martin reported that he and his committee were working closely with Mike Sanderson, who is a lobbyist with MACO on the following bills that either directly, or indirectly impact the County Public Works Departments: SB 164; SB 71; SB 75; and SB 158. Bob also indicated that MACO had been led to believe that the recapture of HUR funds prior to redistribution to the Counties was "off the table" during this session, but that MACOI was keeping a close eye on the issue as the legislature was still wrestling with a deficit for this session's budget

By Laws Committee: Chairman Mike Warring reported that the revised Constitution and By Laws that were voted into acceptance by the voting members at the Fall Conference, and became effective January 1st of 2005, have been posted on the CEAM website in a PDF format

Scholarship Committee: Chairman John Norris reported on some very positive efforts by the University of Maryland to publish the bios for the students currently receiving the CEAM scholarships. John also indicated that he was going to be sure that the current recipients would attend the Technical programs of our Spring Conference to insure some exposure to our organization, and to permit some interaction between the students and our members. John also indicated that the engineering school had developed a solar model home that was going to be exhibited at a Solar Decathlon sometime in the near future in Washington D.C. John also suggested that maybe the students could display their exhibit at our Fall Conference in Ocean City. John indicated that recently retired Dale Coppage had been invited to serve on the Committee, and that a revised MOU was being distributed amongst the Committee members, and that he would also bring it before the BOD for their review around the time of the Spring Conference, or possibly by the March Director's meeting. In addition, John reminded the Board that due to the efforts of a lot of hard working Directors, and Associate Member firms, that the Treasurer's report would suggest that a donation to add additional funds to the Scholarship Committee's investment portfolio at this time would seemingly be appropriate. Following some further discussions regarding the timing of this donation, which is normally made after the Fall Conference, a motion was made by Edgar Gonzalez, and seconded by John Redden to transfer \$15,000 from our account to the Scholarship Committee's investment fund. Motion was passed unanimously by the Board.

Historian Report: Jim Wright reported that he was still having some difficulty gathering background biographical information on John Marlburger, George Niemeyer, and Roger Willard. He announce his list of contacts with whom he was going to interview to see if he can garnish some biographical info for posting on the web site, as well as an information to the scholarship recipients, for whom these three scholarships were named.

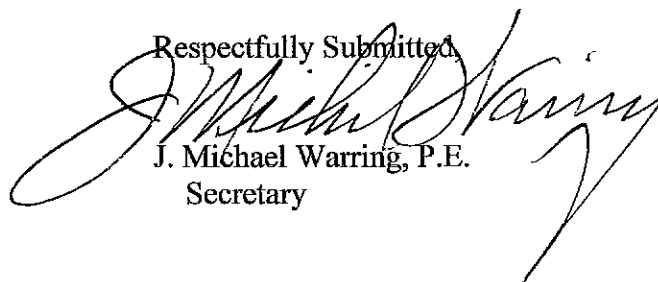
New Business:

- **Open Discussion:** There was come discussion concerning the various activities of the Committees, and a comment was made that there is still some room on some of the committees discussed in the By Laws that should be filled. For example, the Associate Directors (2) should solicit other interested Associate Member to serve on the Associate Membership Committee. As a result, it was suggested that the Secretary bring a list of the current Committee members, and respective Chairs for a future Board meeting.
- Secretary Mike Warring reported that he had received the 600 lapel pins that the BOD had approved, and that 100 of these pins that were encased in a clear lucite plastic gift box had been given to Conference Chair John Tustin for distribution as registration gifts at the Spring Conference.
- Secretary Warring was asked to please meet with current Treasurer Doug Myers and former Treasurer John O'Hara to get a detailed description of the current administrator to CEAM duties so that all have a clear understanding of the many tasks, and duties that are associated with this support position on a yearly basis.
- Vice President Joe Kroboth announced that due to all of the congestion and parking issues in Annapolis during the legislative session, that the Board would meet for it next meeting on February 24th again in the Queen Anne's County Visitor Center in the Kent Narrows area.

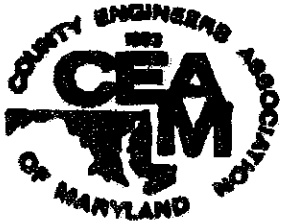
Adjourn:

There being no further business, the meeting was adjourned at 1:25 p.m. Motion by Jim Wilson, seconded by Bill Baker to adjourn. Vote was unanimous to adjourn. The next meeting of the Board will be held on Thursday, **FEBRUARY 24,, 2005**, 11:00 at the Conference Room of the Queen Anne's County Visitor's Center in Grasonville, Maryland. John Tustin reminded the Spring Conference Committee members that there would be another planning meeting at 10:00 prior to the BOD meeting on the 24th of February.

Respectfully Submitted,



J. Michael Warring, P.E.
Secretary



COUNTY ENGINEERS ASSOCIATION
OF MARYLAND

January 28, 2005

BALANCE AS OF 12/10/04 **\$ 60,283.26**

RECEIPTS

Dues 3,350.00
RWSF Contributions 175.00
Dividends 32.25

TOTAL \$ 3,557.25

EXPENSES

Lapel Pins 1,757.18
Mailing Service 7.02
MACO 226.16
Bank Fees 21.13
Secretarial Services 250.00

TOTAL \$ 2,261.49

BALANCE AS OF 1/28/05 **\$ 61,579.02**

Douglas E. Myers
Douglas E. Myers, Treasurer

DEM/sm

COUNTY ENGINEERS ASSOCIATION OF MARYLAND

ROGER WILLARD SCHOLARSHIP FUND

MONTHLY REPORT ON CASH POSITION

January 15, 2005

CASH

BANK OF AMERICA	\$45,589.71	\$45,589.71
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INVESTMENTS:

T ROWE PRICE

GROWTH FUND	\$86,859.78	
INCOME FUND	\$64,743.33	\$151,603.11

BROWN ADVISORY

RAYTHEON	296	SHARES @ \$38.83/SHARE	11,493.68
MERCANTILE	330	SHARES @ \$52.20/SHARE	17,226.00
CASH FUND			0.00

TOTAL INVESTMENTS

\$225,912.50

