

# County Engineers Association of Maryland

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## BOARD OF DIRECTOR'S MEETING

May 26, 2005

Annapolis, Maryland

President Ed Adams called the meeting to order @ 11:10 a.m. with the following attending:

President : Ed Adams

1st Vice President: Joe Kroboth

2<sup>nd</sup> Vice President: John Tustin

Treasurer: Doug Myers

Secretary: Mike Warring (not in attendance) - Jeff Rank - Acting Secretary

Directors: John Redden, Bill Baker, Charles Nolan, and Jim Wilson

Past President: Gary Rohrer

Historian: Jim Wright (not in attendance)

Scholarship Committee: John Norris (not in attendance), Bob Taylor

Legislative Committee: Bob Martin

### Approval of Minutes:

The minutes for the February 24, 2005 meeting were reviewed. Motion by Ed Adams, seconded by John Tustin, for approval of the minutes. Motion approved. Comments: Correct typographical errors on page 2, paragraph 2.

### Treasurer's Report:

Doug Myers distributed the Treasurer's Report dated May 25, 2005. The account balance as of April 25, 2005 was \$69,562.76. The receipts were \$19,052.70, expenses were \$4,940.49. The balance as of May 25, 2005 was \$83,674.97. Motion by John Tustin, seconded by Bill Baker, to approve the Treasurer's Report. Comments: Discussion as to whether the ~\$17,000 held in money market savings account should be reported separately within the treasurer's report. This may be misleading as to the amount of available cash we have to use for expenses. Treasurer Myers stated that it has been standard practice to keep a minimum demand deposit balance of roughly \$35,000 in cash reserves. Treasurer Myers stated that he will begin reporting money market balances in a separate line item on future treasurer reports.

### Secretary's Announcement/New Members:

(1) New "Associate Member" Application @ \$45.00 each: **John Griffin**, Regional Manger, Buchart-Horn, Inc. Membership Applications that were approved by the BOD at the Past President's/BOD luncheon at the Spring Conference: (2) New "Member" applications - David B. Ennis (Frederick County); and Kenneth Beverungen (Carroll County); (14) New "Associate Member" applications: Bob Simon (G & O); Dhru Biswas (EBA);Hermann Lloyd (Site-Blauvelt); Jeff Amoriello (URS Corporation); Anwer Hasan (EA Engineering); Dana Knight (Mc Cormick Taylor, Inc); Bimal Patel and Paul Perkins (G & O); Emily Otte (Nolan Associates); Dan Maletic and Linda Kelbaugh (Greenman-Pederson);Michael Oshrine (John Brawuer Contracting Co.); and Jim Permenter (Sunbelt Construction Services-Tampa Fla.)

Motion by Bill Baker, seconded by John Redden, to approve the new member(s). Motion approved.

**Spring Conference Report:** The Conference Committee met an hour prior to the start of the Board meeting, at 10:00am. Bill Baker reported that we had revenue of \$10,750 from Association Sponsors. John Tustin stated that there was \$1,000 in proceeds from the Golf Tournament. Approximate net from the Spring Conference was \$11,950. There were 200 registrations (149 members and 51 spouses). All of our old registration gifts were given away and “cleaned out.” Overall opinions of the conference seemed to be positive, both in terms of accommodations and speakers.

**Fall Conference Report:** Fall 2005 Conference dates are set for September 8<sup>th</sup> and 9<sup>th</sup> at the Clarion in Ocean City. John Tustin will provide materials for posting on the website some time next week. Room rates will be \$133 per night for ocean view. Seven cabanas are being held for a rate of \$233 per night. Room rates will only be held until August 7<sup>th</sup>. The Clarion will make these rates available for members if they choose to stay up to three days prior and post-event. Since there will be no elections at the fall conference, the committee has elected to have two informal nights rather than one informal and one formal night. Thursday night banquet will be held at Hooper’s in Ocean City. The Friday night event will be a “Jimmy Buffet” style beach social on the beach at the Clarion (will be moved indoors if inclement weather).

Keynote speakers will include Worcester County Board President John Bloxom and possibly Mayor Mathias of Ocean City. Technical speakers the committee is attempting to line up include Bob Summers and Bob Warfield of MDE. Jim Wilson brought up the idea of getting someone to speak on the topic of public presentations and the public’s role in projects (setting boundaries / limits as to how much input the public should have in projects). Other possible technical session ideas discussed included construction management, traffic calming, TMDL analysis, soft-ditch maintenance, and public/private-sector project management collaboration. Conference committee selected a teak, embossed business card holder for the fall conference registration gift.

**Committee Reports:**

**Legislative Committee: NO REPORT**

**By Laws Committee: NO REPORT**

**Scholarship Committee:** Bob Taylor reported that we received a thank-you letter from Dean Nariman Farvardin of the A. James Clark School of Engineering at the University of Maryland for signing the MOU and spring conference invitations. Also, the school has made a request that we begin sending checks in June/July rather than January so as they may better plan for the next year’s funding. Treasurer Myers stated that this would not be a problem. Further, Bob stated that the scholarship committee is interested in obtaining some new replacement members for the committee, as both John Norris and he have served for a very long period of time. If anyone is interested in serving on this committee (preferably someone within easy commute to UMCP, since visits are often required), please see Bob Taylor or John Norris.

**Nominating Committee: NO REPORT**

**Old Business:**

There was some further discussion of the contracted administrative assistant. Joe Kroboth stated that he, Mike Warring and John O'Hara discussed the extent of Kathy Green's duties and it was agreed that a formal MOU be drafted with Kathy Green to continue her services.

**New Business:**

MACO is looking for presentations from CEAM for their summer convention. This would be a good way for us to get more involved. The convention is August 17<sup>th</sup> to 19<sup>th</sup>. The Board discussed various issues that would be of interest to elected officials, such as drainage or traffic speed issues, automated radar speed enforcement or traffic calming initiatives.

The issue of Verizon Utility Relocations, Responsiveness and Prior Rights was brought up by Gary Rohrer. The Board felt the need for our organization to take this on as an issue. Suggestion by Ed Adams to form a work group – "Utilities Work Group" – to research this ongoing issue with many member counties. Motion by Jim Wilson to form a Utilities Work Group, seconded by Bob Martin. Motion passed. Gary Rohrer offered to serve as the western Maryland representative to this group. Jim Wilson suggested that Ed Binseel be contacted about serving in this group, as he has extensive knowledge about subject. Also, perhaps Chuck Beall (to represent southern Maryland), Edgar Gonzalez (to represent central Maryland) and Rai Sharma (to represent the eastern shore) would care to serve. Ed Adams will send around an e-mail to these prospective members to glean their interest.

**Open Discussion:** Doug Myers stated that he is now employed by the Town of Manchester as their Water & Wastewater Supervisor, and thus still a local government employee.

Discussion of location ideas for next spring conference. Deep Creek Lake, Baltimore/Inner Harbor, Salisbury or Hunt Valley are options. Perhaps an out-of-state joint conference with another state engineering association?

Jim Wilson brought up the fact that due to high accommodation rates, many members are unable to come to one of the two annual conferences. Discussed idea of having a one-day technical session sponsored by CEAM. Ed Adams stated that the T2 center could easily put something together for us. Joe Kroboth stated that we could do something for continuing education hours that many members have to get every year. Will discuss further at next meeting.

**Adjourn:**

There being no further business, the meeting was adjourned at 1:10 p.m. Motion by John Redden, seconded by John Tustin to adjourn. The next meeting of the Board will be held on Thursday, **JUNE 23, 2005 @**, 11:00 at the MACO office building in Annapolis, Maryland.

Respectfully Submitted,

Jeffrey A. Rank.  
Acting CEAM Secretary